

Occupational Licensing Service Location Change

New Information

Effective June 7, 2010, the Occupational Licensing (OL) Inspections office located at 936 7th Street, Suite A, Novato, CA 94947, will only provide services on Tuesdays. The Novato OL office is open to assist customers during the following hours:

- Tuesday from 10:00 a.m. – 12 noon and 1:00 p.m. – 2:30 p.m.

The new Fairfield Business Service Center (BSC) located at 4630 West America Drive Suite H, Fairfield, CA 94533, is open to assist customers during the following hours:

- Monday from 9:00 a.m. – 12 noon.
- Tuesday from 1:00 p.m. – 4:00 p.m.
- Closed on Wednesday.
- Thursday from 9:00 a.m. – 12 noon.
- Friday from 1:00 p.m. – 4:00 p.m.

Procedures

Contact the Fairfield BSC at (707) 864-4759 for assistance when the Novato OL Inspections office is closed.

Background

OL offices are being aligned with BSCs to enhance customer service.


Distribution

Notification that this memo is available online at **dmv.ca.gov/pubs/olin/olin.htm** was made via California DMVs Automated E-mail Alert Service in June 2010 to the following:

- Dealers
- Dismantlers
- Driving Schools
- Lessor-Retailers
- Manufacturers
- Registration Services
- Remanufacturers
- Traffic Violator Schools
- Transporters

Contact

Refer questions regarding this memo to OL Operations at (916) 229-3126.

A handwritten signature in black ink, appearing to read 'Mary Garcia'. The signature is fluid and cursive, with a large 'M' and 'G'.

MARY GARCIA, Chief
Occupational Licensing